

## **Role Profile BAUN President**

### **Role:**

To lead and co-ordinate the function and business of the Association in order to meet the objects of the Memorandum and Articles of Association.

### **Responsibilities:**

1. To represent the Association at a national and international level.
2. To ensure the affairs of the Association are managed in accordance within the requirements of the Charities Commission, the Companies Act and the Memorandum and Articles of Association.
3. To further the aims and objectives of the Association by whatever means are appropriate
4. To actively promote the professional standing of the Association and support the interests of members
5. To chair the Annual General Meeting and all BAUN Council meetings
6. To represent the Association at external meetings, symposia and conferences when invited to do so or to nominate a representative where appropriate.
7. Management role on IJUN Executive Management Board as per Contract of partnership between BAUN and Wiley Blackwell
8. Act as Ex-officio member of BAUS
9. To act in a mutually supportive role to other officers, directors and trustees
10. To communicate with members via the BAUN Newsletter and via sub group Leads.
11. To produce a report, detailing activities undertaken on behalf of the Association for inclusion in the Association's annual report and presenting at the AGM.
12. Hold overall responsibility for the management of all aspects of the Association business
13. In addition to the above statutory duties, every trustee should use any specific skills, knowledge, or experience they have to help the board of trustees reach sound decisions. These may involve:
  - Scrutinising board papers
  - Scrutinising board accounts
  - Leading discussions
  - Focusing on key issues
  - Providing guidance on new initiatives
  - Other issues in which the trustee has special expertise.

### **Role criteria:**

The President must:

- be a full member of the Association
- be fully conversant with the workings of the Association
- be familiar with the past history, current philosophies and strategic direction of the Association
- have proven leadership skills
- have project management skills
- have high level written and oral skills
- have advanced knowledge of the principles and practice of urological nursing
- have the ability to inspire confidence
- be able to commit enough time to fulfil the role effectively with the support of his/her employer

### **Duration of office:**

Elected by the membership for Two years term, may serve a second term of office as elected by members

### **Reports to:**

BAUN Council

### **Accountable to:**

BAUN Membership

### **Meetings:**

BAUN Council: A minimum of four per year

BAUN Annual General Meeting, conference and exhibition.

BAUS Council: a minimum of three per year

IJUN Executive Management Board two per year

SUNA annual Meeting

EAUN annual meeting

### **Further reading:**

[www.baun.co.uk](http://www.baun.co.uk)

BAUN Articles of the Association <http://www.baun.co.uk/about-baun/baun-constitution/>

Charity commission <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do>