

Role Profile BAUN Vice President

Role:

Responsible for assisting the President to fulfill his/her responsibilities for the governance and success of the association and is preparation for becoming the next President. The VP shares the same duties and bears the same responsibilities as the President, but these are to be exercised only in the absence of the President, or when specifically directed by the President to assume those duties and responsibilities in their stead.

To be an independent voice on BAUN Council and act in a personal professional capacity in offering views and opinions on all matters relating to Council activity. This role is representative of the general membership.

Responsibilities:

1. To represent the Association at a national and international level in the absence of the President or when specifically directed by the President to assume those duties and responsibilities in their stead.
2. Play a role in day-to-day operations of the association, help formulate the association's long-range plan, work out issues as they arise, and participate in executive board discussions and decision making.
3. Provide an independent perspective to BAUN Council
4. Further the aims and objectives of the Association by whatever means are appropriate.
5. To actively promote the professional standing of the Association and support the interests of members.
6. To participate in roles on sub groups relating to the key activities of the Association in pursuance of the objects, including education, publishing, website, conference and sub sections.
7. To participate in Council discussions and vote on issues raised either in Council meetings or following the circulation of briefing papers or voting papers where a decision is required.
8. To represent the Association at external meetings, symposia and conferences when invited to do so.
9. To act in a mutually supportive role to executive officers, directors/trustees and members.
10. To be a reviewer for the BAUN journal IJUN (international journal of urological nursing). The Editors will make contact directly requesting areas of professional interest and expertise
11. In addition to the above statutory duties, every trustee should use any specific skills, knowledge, or experience they have to help the board of trustees reach sound decisions.

These may involve:

- Scrutinising board papers
- Scrutinising board accounts
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives
- Other issues in which the trustee has special expertise.

Role criteria:

The Vice President must:

- be a full member of the Association
- be fully conversant with the workings of the Association
- be familiar with the past history, current philosophies and strategic direction of the Association
- have proven leadership skills
- have project management skills
- have high level written and oral skills
- have advanced knowledge of the principles and practice of urological nursing
- have the ability to inspire confidence
- be able to commit enough time to fulfil the role effectively with the support of his/her employer

Duration of office:

Elected by the membership for 1-year term as Vice President followed by 2 years as President and a following 1 year as Past President

Reports to:

BAUN President and Council

Accountable to:

BAUN Membership

Meetings:

BAUN Council: A minimum of four per year

BAUN Annual General Meeting, conference and exhibition

Further reading:

www.baun.co.uk

BAUN Articles of the Association <http://www.baun.co.uk/about-baun/baun-constitution/>

Charity commission <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do>